

DEADLINE:

Please return application
& supplemental
questionnaire in person
or by U.S. Mail with a
postmark on or before the
above date.

4:30 PM

FRIDAY

NOVEMBER 12, 2004

City-County Employment Office

Your Telephone # _____ E-Mail _____ Date _____

ENGINEER

PUBLIC WORKS/UTILITIES - WATERSHED MANAGEMENT

Req. #04-0070-CI-1

SUPPLEMENTAL QUESTIONNAIRE

Name _____ Social Security # _____

Please allow 2 weeks from the closing date of this position before expecting to receive notice (one way or another) with regards to an interview.

PLEASE READ BEFORE COMPLETING:

The information you provide on this form will be used to further evaluate your training and experience as it relates to the position(s) for which you are applying. Be certain to include: paid employment, military history, volunteer experience, and any educational training and/or experience. NOTE: Please make certain that all employment history and education mentioned on this supplemental questionnaire also appear on your application. We screen all applications based upon the information you, the applicant, provide on these documents only. We do not refer to resumes.

This questionnaire is a supplement to your application and is made a part thereof and subject to all terms and conditions noted on the Application for Employment. Remember, you are responsible for the completeness and accuracy of this form as well as the application. Incomplete or omitted information on either of the documents could result in you, the applicant, not receiving full credit for your experience. So please, be as detailed as possible.

CRIMINAL HISTORY CHECKS WILL BE MADE ON TOP CANDIDATES.

1-1. Are you a Registered Professional Engineer in the state of Nebraska? (Registration in Nebraska is required within 12 months of hire).

- ☐ Yes
- ☐ No (but have the ability to obtain one through comity or reciprocity in one year of employment)
- ☐ No

If not Nebraska, indicate what State.

EXPLAIN:

2-1. Do you have college level course work or a degree in the following:

2-2. Civil Engineer?

- ☐ Course Work
- ☐ Bachelor's Degree

2-3. Hydrologic/Hydraulic Engineering?

- ☐ Course Work
- ☐ Bachelor's

2-4. Project Management?

- ☐ Course Work
- ☐ Bachelor's Degree

2-5. Environmental Engineering?

- ☐ Course Work
- ☐ Bachelor's Degree

2-6. Public Administration?

- ☐ Course Work
- ☐ Bachelor's Degree

2-7. Watershed Management?

- ☐ Course Work
- ☐ Bachelor's Degree

2-8. Erosion and Sediment Control?

- ☐ Course Work
- ☐ Bachelor's Degree

2-9. Related Field?

- ☐ Course Work
☐ Bachelor's Degree

Please list related field:

EXPLAIN:

3-1. Do you have experience in progressively responsible civil engineer work?

- ☐ Yes
☐ No

3-2.

If yes, please list employer(s) and how long you performed these duties.

EXPLAIN:

3-3.

If yes, please describe your experience.

EXPLAIN:

4-1. Do you have experience in project management and budget development?

- ☐ Yes
☐ No

4-2.

If yes, please list employer(s) and how long you performed these duties.

EXPLAIN:

4-3.

If yes, please describe your experience.

EXPLAIN:

5-1. Do you have experience in plan review of stormdrainage and floodplain development projects?

- ☐ Yes
☐ No

5-2.

If yes, please list employer(s) and how long you performed these duties.

EXPLAIN:

5-3.

If yes, please describe your experience.

EXPLAIN:

6-1. Do you have experience in hydrologic/hydraulic modeling, stormwater or floodplain management, drainage studies, watershed management, erosion and sediment control?

☐ Yes

☐ No

6-2.

If yes, please list employer(s) and how long you performed these duties.

EXPLAIN:

6-3.

If yes, please describe your experience.

EXPLAIN:

7-1. Do you have experience establishing and maintaining effective working relationships with the following:

7-2. Federal Officials?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

7-3. State Officials?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

7-4. Natural Resource District Officials?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

7-5. County Officials?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

7-6. City Officials?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

7-7. Other Employees?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

7-8. General Public?

- ☐ Yes
☐ No

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

8-1. Do you have experience using personal computers or engineering software for water resources projects?

- ☐ Yes
☐ No

8-2.

If yes, please list employer(s) where you acquired this experience.

EXPLAIN:

8-3.

If yes, please describe your experience.

EXPLAIN:

9-1. Describe in detail the most recent and significant water resources project on which you have worked (from conception to completion) as a Project Manager. Also what methods did you use to assure the project was completed on time and within the budget.

9-2.

Please list employer(s) where you acquired this experience.

EXPLAIN:

9-3.

Describe:

EXPLAIN:

10-1. Describe in detail any plan review experience you have had recently?

10-2.

Please list employer(s) where you acquired this experience.

EXPLAIN:

10-3.

Describe:

EXPLAIN:

11-1. I understand I must have a valid Nebraska drivers's license or be able to provide independent transportation to perform functions of the job. I understand state law requires operators possessing a driver's license from another state must obtain a valid Nebraska Driver's license within 30 days of change of residence. I understand that if my driving privileges and/or license is at any time suspended, revoked, impounded, or in any other way removed by the State of Nebraska, I must notify my supervisor within 30 days of a conviction which results in the loss of my driving privileges. Forms are available in each department. I understand that this document is an official City record, and that falsification of this document, or failure to report loss of driving privileges and/or license in the future is grounds for my being disciplined, if hired, or removed from the list of certified eligibles.

11-2. Do you have a valid Nebraska driver's license?

- ☐ Yes
- ☐ No

List license number, experiation date and date of birth.

EXPLAIN:

11-3. I am legally licensed to operate a motor vehicle issued by another state.

- ☐ Yes
- ☐ No

List state license issued, license number, experiation date and date of birth.

EXPLAIN:

11-4. If you do NOT have a valid driver's license, can you provide independent transportation to perform the functions of the job?

- ☐ Yes
- ☐ No

12-1. CRIMINAL HISTORY CHECKS will be conducted on the top applicants. In order to perform such checks, the Lincoln Police Department requires the following information. I understand that ALL convictions for any law violation (i.e., DUI, shoplifting, minor in possession, reckless driving, etc.) other than a minor traffic violation (i.e., parking ticket, speeding ticket), including convictions that have been ?set aside?, ?probationed? or ?pardoned?, must be listed on the front of the application form or on an attached sheet. Consideration is given to the offense and its relationship to the position for which you are applying. Failure to list convictions will be considered to be falsification of your application and result in automatic rejection. [Lancaster County Personnel Rules 5.4(c) and Lincoln Municipal Code 2.76.230(d)]

Please list last name, first name, middle name, birth date, sex, other name known as (Ex. maiden name)

EXPLAIN: _____

13-1. Have you listed on the application form ALL jobs and education described on this questionnaire? (NOTE: FAILURE TO LIST ALL JOBS AND/OR EDUCATION ON THE APPLICATION COULD BE CAUSE FOR REJECTION BASED ON INSUFFICIENT INFORMATION. A RESUME CANNOT BE USED AS A SUBSTITUTE. PLEASE CHECK YOUR APPLICATION AGAIN.)

- ☐ Yes
- ☐ No